



सत्यमेव जयते

OFFICE OF THE PRINCIPAL CHIEF CONTROLLER OF ACCOUNTS  
MINISTRY OF FINANCE, DEPARTMENT OF REVENUE  
CENTRAL BOARD OF DIRECT TAXES  
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NEW DELHI – 110 003.

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No. PCCA/CBDT/Estt.I/CGLE-2022/2023-24/ 3538-39

Date :- .09.2023

MEMORANDUM

It is hereby informed that CGLE-2022 qualified candidates, details of which are at Annexure-A, have been allocated to O/o Pr. CCA, CBDT, Delhi for the post of Accountant vide O/o CGA's OM under ref no. NGE-12001/6/2022-NGE-CGA/823. As per notification of CGLE-2022 and OM bid, Document Verification of the allocated candidates is to be done by the user department by 14.09.2023. Therefore, the candidates as per Annexure A are requested to appear at the time and venue mentioned below for document verification. The candidates are requested to bring original documents and 3 copies of their documents as mentioned in Para 15 of the CGLE-2022 notification. The copy of Para 15 is annexed alongside at Annexure B.

Date & Time for Document verification	Venue
13.09.2023 at 10:00 AM	Establishment-I, O/o Pr. CCA, CBDT, 9 <sup>th</sup> Floor, Lok Nayak Bhawan, New Delhi - 110003

**Candidates are cautioned that their attendance for document verification on date and time mentioned above is compulsory.**

Encl: As above.

  
(Upender Nath)  
AO/Estt-I

Website- [www.pccacbdtd.gov.in](http://www.pccacbdtd.gov.in)

Copy to : Sr. AO (IT Cell) with a request to upload the Memorandum on the website.

## ANNEXURE - A

SL	Batch	Roll Number	SSC Rank	Name	Gender	S/o D/o	Father Name	Email-ID
1	2022	8202012082	4553	Sh Anand Kumar Singh	Male	S/o	Sh Ashutosh Kumar Singh	anandsing4321@gmail.com
2	2022	2201024160	25676	Sh Aman Mandia	Male	S/o	Sh Hari Narayan Meena	amanmandia@live.com
3	2022	220116203	21499	Sh Rakesh Jogawat	Male	S/o	Sh Dhanna Ram Jogawat	rakeshjogawat11@gmail.com
4	2022	2201223379	12226	Sh Nitin Kumar	Male	S/o	Sh Lakhmi Chand	nk971538385@gmail.com
5	2022	2201250836	4042	Sh Sumit Kumar	Male	S/o	Sh Jai Bhagwan	sumitprajapat55@gmail.com
6	2022	2405018553	24099	Sh Prakash Meena	Male	S/o	Sh Ram Dayal Meena	mr.prakashmeena20@gmail.com
7	2022	3009090875	20708	Ms Krti Gautam	Female	D/o	Sh Shivram	Kirti14061995@gmail.com
8	2022	4410028472	4223	Sh Sounak Nayak	Male	S/o	Sh Balram Nayak	sounaknayak7@gmail.com
9	2022	4410053514	5977	Sh Rakesh Kumar	Male	S/o	Sh. Nandlal Prasad Singh	rakeshkumarsingh17196@gmail.com
10	2022	4410074020	25736	Sh Avinash Singh	Male	S/o	Sh Hridaya Nand Singh	aavinash126@gmail.com
11	2022	7204003030	1615	Sh Ankit Azad	Male	S/o	Sh Ashok Azad	ankitazad4646@gmail.com
12	2022	7204012457	5601	Sh Ravi Pal	Male	S/o	Sh Madan Pal	r.ravipal94@gmail.com

## 15 Document Verification (DV):

- 15.1 In view of the recruitments to be made by the Government in mission mode and to expedite the whole recruitment process, the Commission has decided that Document Verification (DV) would be done by the User Departments/ Organizations.
- 15.2 All the candidates qualified for Document Verification are required to appear for Document Verification along with the photocopies and original documents as mentioned at Para: 15.9.
- 15.3 Preference for various posts and departments will be taken from the candidates through Online Option Form on the website of the Commission before declaration of final result. A candidate will not be considered for a Post and Ministry/ Department/ Organization, if he has not indicated his preference for it. Options once submitted shall be treated as final and will not be changed subsequently under any circumstances. Therefore, candidates must be careful in exercise of such options.
- 15.4 Candidates, who do not submit their post preference(s) on the website of the Commission within the stipulated time, will not be considered for any post in the Final Result. Such candidates shall not be provided with another opportunity to exercise preference for posts and will be solely responsible for the same. Any grievance received in this regard in any form like Post, Fax, Email, by hand, etc. shall not be entertained by the Commission and will be summarily rejected.
- 15.5 While giving preference of the posts/ Departments online, the candidates may note that the following posts have specific requirements of Physical Standards, Physical Tests and Medical Standards:
- 15.5.1 Inspector (Central Excise)-CBIC
- 15.5.2 Inspector (Examiner)-CBIC
- 15.5.3 Inspector (Preventive Officer)-CBIC
- 15.5.4 Inspector-CBN
- 15.5.5 Sub-Inspector-CBN, Ministry of Finance
- 15.5.6 Sub-Inspector/ Junior Intelligence Officer in NCB, MHA
- 15.5.7 Sub-Inspector-CBI
- 15.5.8 Sub-Inspector-NIA
- 15.5.9 Upper Division Clerks in BRO, Ministry of Defence
- 15.6 Detailed information about the Physical Standard, Physical Tests about the posts at 15.5.1 to 15.5.8 is given at Annexure-XVII and information about the Physical Standards, Physical Tests and Medical Standards for the post of Upper Divisional Clerk in BRO is given at Annexure-XVIII.
- 15.7 Candidates must ensure that they fulfill all the requirements of Physical Standards, Physical Tests and Medical Standards before giving their preferences/ options. Measurement of Physical Standards, Physical Tests and Medical Tests will be conducted by the User Department concerned after final selection and nomination of candidates by the Staff Selection Commission. If a candidate

fails in such tests, his candidature will not be subsequently considered for any other post/ department. Candidates are therefore required to carefully go through these requirements and give their considered preference of posts/ Departments.

- 15.8 Candidates have to bring two passport size recent colour photographs and one original Photo ID Proof as listed at Para 14.7 above while appearing for the Document Verification.
- 15.9 Candidates will have to submit copies of following documents:
- 15.9.1 Matriculation/ Secondary Certificate.
  - 15.9.2 Educational Qualification Certificate.
  - 15.9.3 Caste/ Category Certificate, if belongs to reserved categories.
  - 15.9.4 Persons with Benchmark Disabilities Certificate in the required format, if applicable.
  - 15.9.5 For Ex-Servicemen (ESM):
    - 15.9.5.1 Serving Defence Personnel Certificate as per Annexure-VIII, if applicable.
    - 15.9.5.2 Undertaking as per Annexure-IX.
    - 15.9.5.3 Discharge Certificate, if discharged from the Armed Forces.
  - 15.9.6 Relevant Certificate if seeking any age relaxation.
  - 15.9.7 Certificate as per Annexure-VII by the Central Government Civilian Employees.
  - 15.9.8 No Objection Certificate, in case already employed in Government/ Government undertakings.
  - 15.9.9 A candidate who claims change in name after matriculation on marriage or remarriage or divorce, etc. the following documents shall be submitted:
    - 15.9.9.1 In case of marriage of women: Photocopy of Husband's passport showing names of spouses or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from husband and wife along with a joint photograph duly sworn before the Oath Commissioner;
    - 15.9.9.2 In case of re-marriage of women: Divorce Deed/ Death Certificate as the case may be in respect of first spouse; and photocopy of present husband's passport showing names of spouse or an attested copy of marriage certificate issued by the Registrar of Marriage or an Affidavit from the husband and wife along with joint photograph duly sworn before the Oath Commissioner.
    - 15.9.9.3 In case of divorce of women: Certified copy of Divorce Decree and Deed Poll/ Affidavit duly sworn before the Oath Commissioner.
    - 15.9.9.4 In other circumstances for change of name for both male and female: Deed Poll/ Affidavit duly sworn before the Oath Commissioner and paper cuttings of two leading daily newspaper in original (One daily newspaper should be of the area of applicant's permanent and present address or nearby area) and Gazette Notification.

15.10 Any other document specified in the Admission Certificate for DV.